



**Leeds East**  
**Primary Partnership**  
A CO-OPERATIVE TRUST

**Leeds East Primary Partnership**

**Data Protection Complaint Form**

**Your Details**

Name:

---

Email:

---

Phone:

---

Date of Incident:

---

**Type of Issue**

- Unauthorised access
- Data loss/theft

**Summary of Incident**

- Improper sharing
- Consent issue
- Other: \_\_\_\_\_

**Declaration:**

I confirm this information is accurate

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit this form to Leeds East Primary Partnership (LEPP)**  
**[sarah.hay@leedseastprimarypartnership.co.uk](mailto:sarah.hay@leedseastprimarypartnership.co.uk) who will acknowledge receipt**  
**of the complaint within the period of 30 days from when the complaint is**  
**received.**